



Australian Government  
Department of Human Services

# The Australian Immunisation Register

# The Australian Immunisation Register

- The AIR is a national register that records all vaccinations given to individuals of all ages, including National Immunisation Program (NIP) schedule vaccines, flu, shingles and travel vaccines
- The AIR is administered under the *Australian Immunisation Register Act 2015*
- AIR data is protected under the *Privacy Act 1988*

# The Australian Immunisation Register

- As at 30 September 2018:
  - Over 26 million individuals of all ages registered on AIR (up from 6.2 million on ACIR in September 2016)
  - 94.6% of 5 year olds were up to date with their vaccinations (up from 93.4% in September 2016)
- In 2017-18:
  - 14.8 million valid immunisation episodes recorded on AIR (up from 4.1 million in 2015-16, and 10.2 million 2016-17)
  - Over 99% of notifications to AIR were received through digital channels (up from 86.7% in 2016-17)

# The importance of AIR data

- AIR data are used:
  - to monitor vaccination coverage across Australia
  - to monitor the effectiveness of vaccines and vaccination programs
  - to inform immunisation policy and research
  - to identify any parts of Australia at risk during disease outbreaks
  - for eligibility for Family Tax Benefit and Child Care Subsidy payments
  - as proof of vaccination for entry to child care and school, and for employment purposes

# Accurate, complete and timely data

- To assist vaccination providers with data entry, the AIR system has been updated to include:
  - enhanced identity matching for individuals
  - automated business rules
  - ‘real-time’ processing of data entered using the AIR site
  - additional standard vaccines (MenACWY, HPV)
  - ‘pharmacy’ and ‘commercial’ provider types

# Accurate, complete and timely data

- To assist with data entry, the AIR site has been updated to allow vaccination providers to:
  - amend / correct vaccine data they have submitted
  - notify natural immunity and medical contraindication
  - record batch numbers and school names for all vaccines
  - print immunisation history statements
  - update an individual's record with a returned mail flag
  - amend Indigenous information

44% of phone calls from providers are to request an amendment to data already submitted to the AIR

# AIR vaccination providers - 2018

- The AIR vaccination provider database has been updated
  - For providers with a Medicare provider number, the AIR site tile displays automatically through HPOS
  - For providers who do not have a Medicare provider number, the new AIR provider number and AIR site access details are sent automatically once approved by state and territory health departments and registered with the AIR

# AIR data – what can you do?

- Keep your practice software up-to-date for access to the latest AIR, Medicare and PBS functionality
- Enter all immunisation data, for all individuals, to the AIR
- Enter immunisation data to the AIR at the time of service

20% of phone calls from customers are enquiring about vaccines not recorded on the AIR



# AIR and HPV - 2018

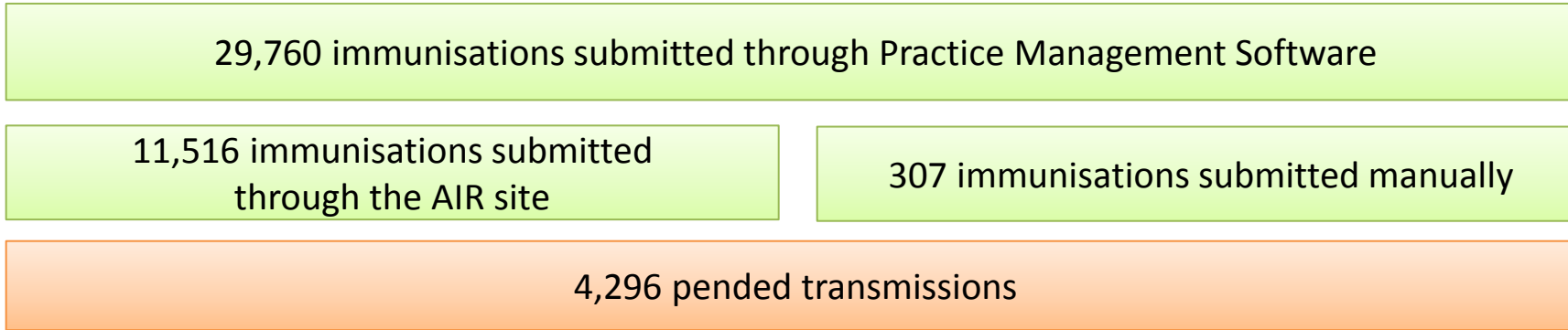
- AIR is now the only register for HPV vaccinations
- Due and overdue rules apply for HPV vaccinations
- HPV vaccinations recorded on the HPV Register have been migrated to the AIR
- AIR site reports include HPV
- Immunisation history statements display HPV
- The HPV vaccination does not impact family assistance payments

# What's next - 2019

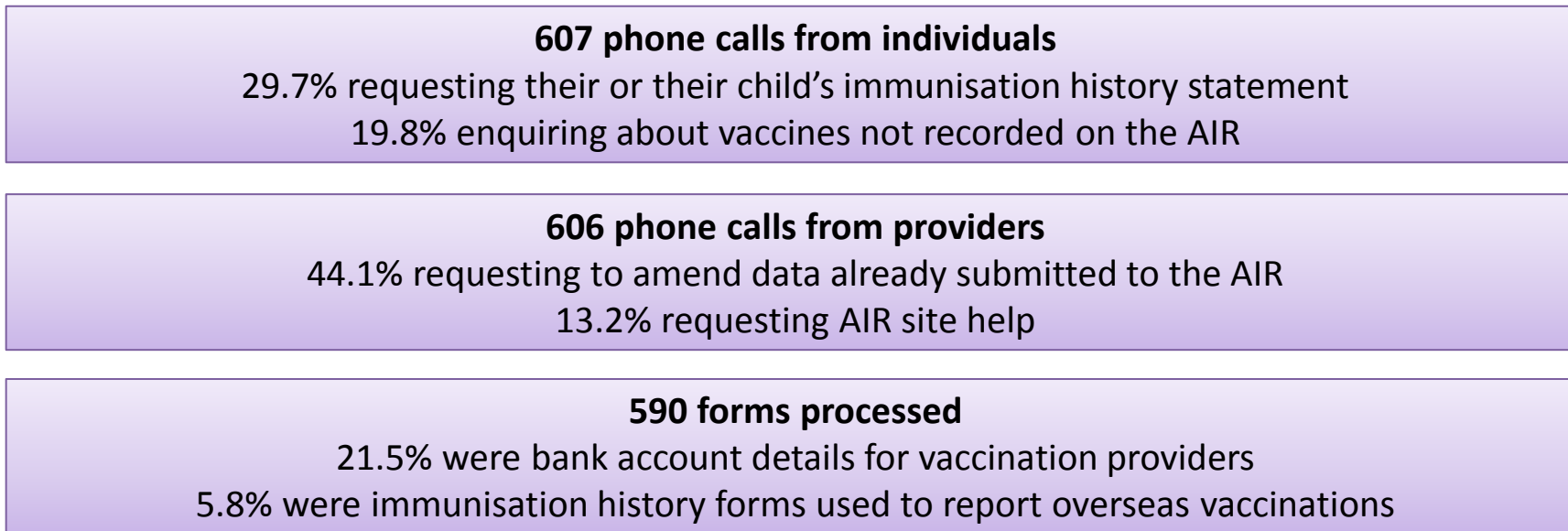
- Apply due and overdue rules for adolescent:
  - MEN ACWY (from 14 April 2019) for 2001 DoB
  - DTP (from 1 January 2020) for 2002 DoB
- Update AIR site reports
- Any vaccinations previously recorded on state/territory registers will be migrated to the AIR
- Immunisation History Statements will display MEN ACWY / DTP
- Health Delivery Modernisation

# A day in the life of AIR

30/10/2018



Once per month, vaccination providers are paid based on the number of vaccinations recorded on the AIR



Vaccination providers request reports to be generated through the AIR Site


AIR data is sent to Families for FTB Part A and Child Care Subsidy

# Identify individual

- Before a vaccine is given, check:
  - the individual is on the AIR
  - you have searched with the correct information to avoid creating duplicate records
  - the individual's immunisation history

10% of pended transmissions relate to vaccination providers not correctly identifying individuals

# Identify individual

MENU  Health Professional  
Online Services LOG OUT

Main » Identify Individual

## Australian Immunisation Register

- Claims
- Identify Individual**
- Identify Individual
- Individual Details
- Record Encounter
- Update Encounter
- Medical Contraindication
- Natural Immunity
- Payment Statements
- Provider Menu
- Reports
- Secure Email


### Identify Individual

Medicare Number

IRN



Surname

First Name

Date of Birth  

Postcode

# Individual not identified

MENU  Health Professional Online Services 

Main > Identify Individual

## Australian Immunisation Register

**Claims**

**Identify Individual**

Identify Individual

Individual Details

Record Encounter

Update Encounter

Medical Contraindication

Natural Immunity


**Payment Statements**

**Provider**

**Reports**

**Secure Email**

**Lockup**

 Individual not found. Please check keying, correct any details, or include extra details and select the Search again button to perform a new search, or record an encounter by selecting the Record Encounter button.


### Identify Individual

Medicare Number




IRN

Surname

First Name

Date of Birth  

Postcode

# Individual not identified

**Identify Individual**

Identify Individual

Individual Details

Record Encounter

Update Encounter

Medical Contraindication

Natural Immunity

**Payment Statements**

**Provider**

**Reports**

**Secure Email**

**Admin**

**Act as Provider**

**Lockup**

**Web**

**Create Individual**

**i** If any of the personal details that appear for this individual are incorrect, please request that the appropriate person contacts the Department of Human Services on 132 011.

Indigenous Status  Indigenous  Non-indigenous

*Notification of an Indigenous status is voluntary. The existing status recorded on the AIR will not be updated if no selection is made.*

Gender

Street 1 \*

Street 2

Suburb \*

Postcode \*

**Next** **Cancel**



# Record encounter – status

- The 'Record encounter' page shows a status message for each vaccine
- Vaccination providers can check information is correct before submitting to the AIR:
  - is the data ready to be submitted to the AIR
  - does it require confirmation for a particular reason
  - has the entry been rejected and requires amendment or deletion

50% of pended transmissions relate to vaccination providers not correctly recording dose numbers



# Record encounter – status

MENU  Health Professional Online Services 

Natural immunity

- Payment Statements
- Provider
- Reports
- Secure Email
- Admin
- Act as Provider
- Lockup
- Web


The encounters listed below require clarification, including amendment and/or deletion.

### Encounter(s) for confirmation

Encounter 1 of 1

Who performed this Immunisation Encounter \*


Practice Location \*

Date of Service \*  

Episode Details

Schedule	Dose	Vaccine / Brand	Status	Action
<input type="text" value="2 months"/>	-	<input type="text" value="Quadracel"/> <b>Diphtheria</b> <b>Pertussis</b> <b>Polio</b> <b>Polio</b> <b>Tetanus</b>	Partially processed - <a href="#">103</a>	-
<input type="text" value="2 months"/>	-	<input type="text" value="PedvaxiHIB"/> <b>HIB Schedule B</b>	Partially processed - <a href="#">102</a>	-
<input type="text" value="2 months"/>	-	<input type="text" value="Prevenar 13"/> <b>Pneumococcal</b>	Partially processed - <a href="#">103</a>	-
<input type="text" value="2 months"/>	-	<input type="text" value="Rotarix"/> <b>Rotavirus</b>	Partially processed - <a href="#">103</a>	+ -

# Record encounter – confirm

MENU  Health Professionals  
online services LOG OUT

Main > Identify Individual > Record Encounter

## Australian Immunisation Register



- Claims
- Identify Individual**
- Identify Individual
- Individual Details
- Record Encounter
- Update Encounter
- Medical Contraindication
- Natural Immunity
- Payment Statements
- Provider
- Reports
- Secure Email
- Lockup

**Current Indigenous Status** Not indigenous


*If any of the personal details that appear for this individual are incorrect, please request that the appropriate person contacts the Department of Human Services on 132 011.*

**Medical Contraindication** **Natural Immunity**

### Record Encounter

Date	Vaccine/Brand	Schedule	Dose	Who Performed the Encounter	Practice Location	Action
01 Nov 2016	<a href="#">Fluarix</a>	Other	2	I performed this encounter	2025401X	 

**Add Another** **Submit**

**Immunisation History** 

# Record encounter – success

The screenshot shows the 'Record Encounter' page in the Australian Immunisation Register. The page is titled 'Australian Immunisation Register' and features a navigation menu on the left with options like 'Claims', 'Identify Individual', 'Payment Statements', etc. The main content area displays a table with columns for 'Address', 'Current Indigenous Status', and 'Not indigenous'. Below the table, there is a confirmation message: 'Success! The encounter details entered for JENNIFER ROBERTSON have been received successfully. Claim ID - W170516I'. There are also warning icons for 'Medical Contraindication' and 'Natural Immunity'.

Health Professionals  
online services

VI

LOG OUT

Main > Identify Individual > Record Encounter

## Australian Immunisation Register

Claims

Identify Individual

Identify Individual

Individual Details

Record Encounter

Update Encounter

Medical Contraindication

Natural Immunity

Payment Statements

Provider

Reports

Secure Email

Lockup

Address	Current Indigenous Status	Not indigenous

**i** If any of the personal details that appear for this individual are incorrect, please request that the appropriate person contacts the Department of Human Services on 132 011.

**!** Medical Contraindication **!** Natural Immunity

### Confirmation

**✓ Success!**

The encounter details entered for JENNIFER ROBERTSON have been received successfully.  
**Claim ID - W170516I**

# Update encounter

**Health Professionals online services** LOG OUT

## Australian Immunisation Register

**Update Encounter**

**Address**  
Current Indigenous Status: Not Indigenous

*If any of the personal details that appear for this individual are incorrect, please request that the appropriate person contacts the Department of Human Services on 132 011.*

Medical Contraindication      Natural Immunity

Date of Service	Vaccine/Brand	Schedule	Dose	Status	Reason Code	Action
08 May 2017	<a href="#">Fluarix Tetra</a>	Other	3	Accepted		
02 Mar 2017	<a href="#">Infanrix</a>	4 Years	4	Accepted		
	<a href="#">IPOL</a>	4 Years	4	Accepted		
	<a href="#">MMR II</a>	18 Months	2	Accepted		

Clear Filters

44% of phone calls from providers are to request an amendment to data already submitted to the AIR

# Print Immunisation History Statement

The screenshot shows a web application interface with a left sidebar containing navigation options: Identify Individual, Individual Details, Record Encounter, Update Encounter, **Payment Statements**, **Provider**, **Reports**, **Secure Email**, **Admin**, **Act as Provider**, **Lockup**, and **Web**. The main content area features a green header for 'Update Individual' and a section for 'Indigenous Status' with radio buttons for 'Indigenous' and 'Non-indigenous'. Below this is a 'Due Details' section with a message: 'There are no vaccinations due for this individual.' The 'Immunisation Details' section is expanded, showing a list of history items: 'Immunisation History' (with a sub-link 'Immunisation History Statement' highlighted in a red box), 'Medical Contraindication History', and 'Natural Immunity History'. The right sidebar contains utility icons for help, chat, and notifications.

**Update Individual**

Indigenous Status  Indigenous  Non-indigenous

Notification of an Indigenous status is voluntary. The existing status recorded on the AIR will not be updated if no selection is made.

Save Cancel

**Due Details**

There are no vaccinations due for this individual.

**Immunisation Details**

- Immunisation History **Immunisation History Statement**
- Medical Contraindication History
- Natural Immunity History

# Planned catch up schedule

- Vaccination providers can now record planned catch up schedules using the AIR site
- Vaccination providers should not put the individual on a planned catch up schedule if:
  - they have vaccinated the individual and the individual is no longer overdue for any vaccines
  - they feel the parent/guardian of the individual does not intend to vaccinate their child

# Planned catch up schedule

Claims	
Identify Individual	
Identify Individual	
Individual Details	
Record Encounter	
Update Encounter	
Medical Contraindication	
Natural Immunity	
Payment Statements	
Provider	
Reports	
Secure Email	
Admin	
Act as Provider	
Lockup	
Web	

### Address

Current Indigenous Status Not stated

*If any of the personal details that appear for this individual are incorrect, please request that the appropriate person contacts the Department of Human Services on 132 011.*

### Update Individual

Indigenous Status  Indigenous  Non-Indigenous

*Notification of an indigenous status is voluntary. The existing status recorded on the AIR will not be updated if no selection is made.*

Save Cancel

### Planned Catch up

Planned Catch up for Overdue Vaccines

*If you have organised to commence the individual on a catch up schedule for any overdue vaccines you were unable to administer today, tick this box. Please follow up to ensure they return for the planned vaccination as only one catch up schedule can ever be recorded per individual. This section may be used to support testing of natural immunity or when ordering in additional required vaccines.*

*You should not tick the box if:*

- you have vaccinated the individual and they are no longer overdue for any vaccines, or
- you feel the parent/guardian does not intend to vaccinate the individual

Save Cancel

# Immunisation medical exemptions

- The following groups are eligible to provide immunisation medical exemptions:
  - general practitioners – defined by the Health Insurance Act 1973:
    - fellows of the Royal Australian College of General Practitioners (RACGP)
    - fellows of the Australian College of Rural and Remote Medicine (ACRRM)
    - on Medicare's Vocational Register of General Practitioners
  - general practice registrars on an approved 3GA training placement
  - paediatricians
  - public health physicians
  - infectious diseases physicians
  - clinical immunologists



# Medical contraindication

- The contraindications for a permanent vaccine exemption are:
  - previous anaphylaxis to vaccine or vaccine component
  - significant immunocompromise (live vaccines only)
- The contraindications for a temporary vaccine exemption are:
  - acute major medical illness
  - significant immunocompromise of short duration (live vaccines only)
  - pregnancy (live vaccines only)

# Medical contraindication

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online services

MENU LOG OUT

Claims

Identify Individual

Identify Individual

Individual Details

Record Encounter

Update Encounter

**Medical Contraindication**

Natural Immunity

Payment Statements

Provider

Reports

Secure Email

Lockup

**Current Indigenous Status** Not indigenous

*If any of the personal details that appear for this individual are incorrect, please request that the appropriate person contacts the Department of Human Services on 132 011.*

**Medical Contraindication** **Natural Immunity**

**Record Medical Contraindication**

*The medical basis for vaccine exemption is to be based on guidance in The Australian Immunisation Handbook. Advice on what constitutes a valid medical exemption is available on page 3 of the [Immunisation Medical Exemption Form \(IM011\)](#).*

**New Medical Contraindication**

Practice Location \*

Vaccine/Brand \*

Antigens

Type \*  Permanent  Temporary

Start Date \*


Add Cancel

**Medical Contraindication History**

# Natural immunity

- A natural immunity confirmed by laboratory testing or clinical diagnosis can be recorded for these diseases:
  - hepatitis B
  - measles
  - mumps
  - rubella
  - varicella (chickenpox)

# Natural immunity

MENU

Health Professionals  
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LOG OUT

**Claims**

**Identify Individual**

Identify Individual

Individual Details

Record Encounter

Update Encounter

Medical Contraindication

Natural Immunity

**Payment Statements**

**Provider**

**Reports**

**Secure Email**

**Lockup**

**Current Indigenous Status**    Not indigenous

*If any of the personal details that appear for this individual are incorrect, please request that the appropriate person contacts the Department of Human Services on 132 011.*

Medical Contraindication
Natural Immunity

**Record Natural Immunity**


*Exemption to a combination of vaccine(s) on the basis of natural immunity is only valid if immunity is confirmed for all vaccine antigens. Advice on what constitutes acceptable evidence of natural immunity is available on page 3 of the [Immunisation Medical Exemption Form \(IM011\)](#)*


**New Natural Immunity**

Practice Location \*

Disease \*

Notification Date

Laboratory Testing Date  

Physician-based Clinical Diagnosis Date  

**Natural Immunity History**

# Access to AIR site reports

- Based on provider type, vaccination providers can:
  - request reports
  - modify reports you have previously requested
  - view/download reports you have requested
- AIR10A, AIR11A, AIR11B, AIR12A, AIR15A and AIR21A reports can be requested in single-file or multi-file format

# AIR site reports

- Additional consumer data available in AIR site reports:
  - Contact Number
  - Mobile Number
  - Email address
  - Multiple Birth
  - Country of origin/birth (relevant to track overseas recipients)
  - Aboriginal/Torres Strait Islander/South Sea Islander indicator in AIR
  - Vaccine trial participation

# AIR010A – Due/Overdue Practice

- Identifies individuals who have attended the medical practice for a Medicare service and are due/overdue for a vaccination
- Rules:
  - a medical practitioner must request the report using their Medicare provider number
  - the practice must have a Practice Incentive Program (PIP) number
  - GPs at the practice must be registered with PIP and have accepted the AIR terms and conditions
  - not available for AIR ancillary providers

# AIR010A – Due/Overdue by Practice

**Report Requirements**

**Name of Report**  
Please enter a name for this report  
AIR010A - Practice Report

**Frequency of Report**  
 Once Only  Monthly  Quarterly  
 Please select the frequency for this report.  
 Monthly reports will produce on the first day of each month. Quarterly reports will produce on the first of January, April, July & October

**Report End Date**  
DD.MM.CCYY  
Please enter an end date to cease production of monthly and quarterly reports, eg. 20.08.2014

**Output of Report**  
 Comma Separated (multiple files)  
 Comma Separated (single file)  
 (Comma separated reports may be imported into spreadsheet and database applications.)  
 Printable Version  
 NOTE: All reports will be displayed on the View Reports page once they have been produced.

**Practice ID**  
Please enter your PIP Practice ID

**MBS Service Period**  
Include individuals seen for a MBS service within the practice in the last  
 12 Months  
 Individuals with MBS services conducted during this period by providers at your practice will be included in the report.

**Immunisation status**  
Please tick the immunisation status of the individuals you wish to be included in this report.  
 Not Fully Immunised  
 All Individuals

**Not Fully Immunised - Overdue by Disease**  
Include individuals overdue for  
 All Diseases

**Age Breakdown**  
Please select the age breakdown you wish to have included.  
 Birth Date Range From  To   
 Age Range From 12 months To 2 years  
 NOTE: The maximum Age Breakdown Range permitted is 10 years.

**Include individuals where**  
 A Natural Immunity has been recorded.  
 A Medical Contraindication has been recorded.  
 A single visit was made to the practice during the MBS service period.  
 Individual has returned mail

Clear OK

- Options for output:
  - CSV single, CSV multiple or text
  - PIP number
  - MBS service period
  - immunisation status
  - age breakdown
  - immunisation medical exemption
  - single visit to practice
  - returned mail



# AIR010A – Due/Overdue by Practice

You are here: [Home](#) > [Australian Immunisation Register](#)

## Request New Report

### AIR010A - Due/Overdue Immunisation Practice Report

A separate file will be produced for each section identified below. A file will only be produced when options have been selected from that file. An individual's personal details will automatically be included in each file. An individual's details will include surname, first name, initial, date of birth, gender and overdue status. A unique reference number will be used to match an individual in each file. Please select the details you wish to appear in the report.

#### Report Details Form

- |   |   |
|---|---|
| <b>INDIVIDUAL'S DETAIL FILE</b>                                   | <input type="checkbox"/> Individual's Medicare Number |
|   | <input type="checkbox"/> Address Details              |
|   | <input type="checkbox"/> Returned Mail                |
|   | <input type="checkbox"/> Contact Number               |
|   | <input type="checkbox"/> Mobile Number                |
|   | <input type="checkbox"/> Email Address                |
|   | <input type="checkbox"/> Country of Birth             |
|   | <input type="checkbox"/> Multiple Birth Indicator     |
| <b>OVERDUE DETAILS FILE</b>                                       | <input type="checkbox"/> Due/Overdue Details          |
| <b>VACCINE DETAILS FILE</b>                                       | <input type="checkbox"/> Vaccine Details              |
| <b>NATURAL IMMUNITY/MEDICAL<br/>CONTRAINDICATION DETAILS FILE</b> | <input type="checkbox"/> Natural Immunity             |
|   | <input type="checkbox"/> Medical Contraindication     |

Clear

Send Report Request



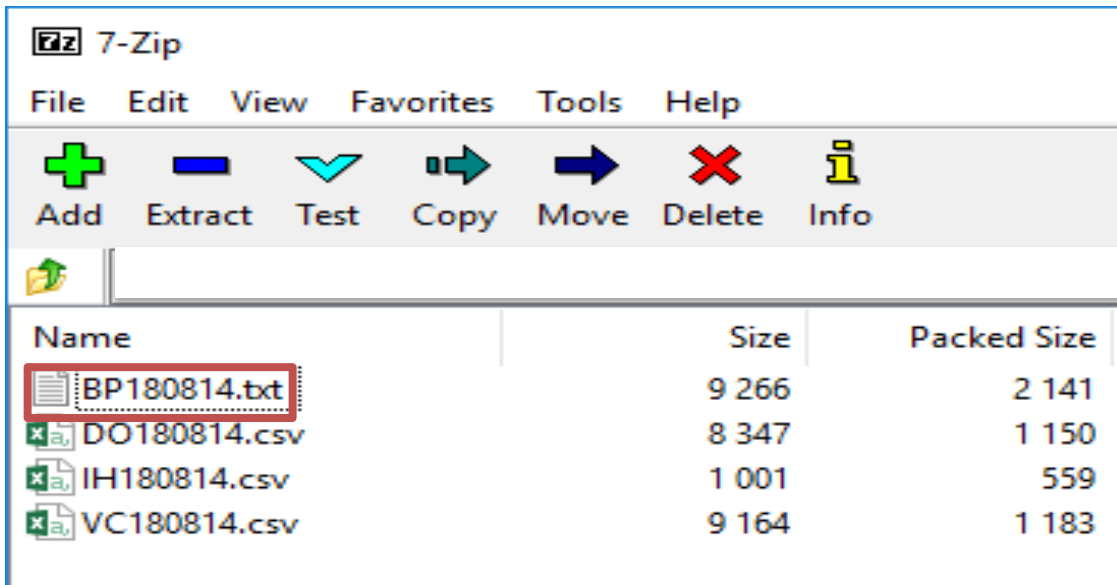
Any messages relating to the Request Report process will appear below

Your request for the report has been successful. This report will be displayed on the View Reports page once it has been produced.

[Click here to reset your userid and default user profile](#)

- Nominate the information to be included in the report using the report details file:
  - IH – Individual details file
  - DO – Overdue details file
  - VC – Vaccine details file
  - NM – Natural Immunity/  
Medical Contraindication details file

# AIR010A – Due/Overdue by Practice



The screenshot shows the 7-Zip application window. The menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar contains icons for Add, Extract, Test, Copy, Move, Delete, and Info. Below the toolbar is a list of files with columns for Name, Size, and Packed Size. The file BP180814.txt is highlighted with a red box.

Name	Size	Packed Size
BP180814.txt	9 266	2 141
DO180814.csv	8 347	1 150
IH180814.csv	1 001	559
VC180814.csv	9 164	1 183

- The .csv files make up the report
- The BP date.txt file:
  - provides information about the report
  - provides explanations of AIR codes included in the report
  - identifies the medical practitioners whose patient information has been included in the AIR010A report

# AIR011B – Due/Overdue by Provider

**Report Fields**

**Name of Report**   
Please enter a name for this report

**Frequency of Report**  Once Only  Weekly  Monthly  Quarterly  
Please select the frequency for this report  
*Monthly reports will produce on the first day of each month. Quarterly reports will produce on the first of January, April, July & October*

**Report End Date**    
Please enter an end date to cease production of weekly, monthly or quarterly reports e.g. 20.05.2016

**Output of Report**  Comma Separated (multiple files)  Comma Separated (single file)  Text  
*(Comma separated reports may be imported into spreadsheet and database applications.)  
(These reports may be opened in a word processing application)*

**Practice Location** Please make a selection from the drop down list below.

Options have been provided for the inclusion of individuals in this report. Only one option may be chosen per report

**Option 1**  Include individuals overdue for an immunisation service  
Greater than  overdue

**Option 2**  Include individual's due for an immunisation service  
Due in the next  (Excludes individual's overdue)

**Option 3**  Include all individuals immunised by immunisation provider  
(Individuals immunised by provider for any immunisation schedule)

You must enter an immunisation service date range  
(limited to a period of twelve calendar months)  
for the individuals you wish to include  
eg. 01.01.2014 to 31.12.2014  
Immunisation Service Date Range  
From  To

*Option 3 may only be used in conjunction with the Once Only frequency.*

**Age Breakdown** Please select the age breakdown you wish to have included  
 Birth Date Range From  To    
 Age Range From  To    
*NOTE: The maximum Age Breakdown Range permitted is 10 years.*

**Due/Overdue by Disease** Include individuals due/overdue for

**Include individuals where**  A Natural Immunity has been recorded.  
 A Medical Contraindication has been recorded.  
 Individual has returned mail

- Used by practices to identify individuals previously immunised by the provider who are now due/overdue for vaccination
- Rules:
  - individual report requests are required for each GP
  - providers using an AIR provider number don't need to nominate a practice location

# AIR011B – Due/Overdue by Provider

You are here: [Home](#) » [Australian Immunisation Register](#)

## Request New Report

AIR011B - Due/Overdue Report - by Vaccination Provider

A separate file will be produced for each section identified below. A file will only be produced when options automatically be included in each file. An individual's details will include surname, first name, initial, date of used to match an individual in each file. Please select the details you wish to appear in the report.

Report Details Form	
INDIVIDUAL'S DETAIL FILE	<input type="checkbox"/> Individual's Medicare Number <input type="checkbox"/> Address Details <input type="checkbox"/> Returned Mail <input type="checkbox"/> Contact Number <input type="checkbox"/> Mobile Number <input type="checkbox"/> Email Address <input type="checkbox"/> Country of Birth <input type="checkbox"/> Multiple Birth Indicator
OVERDUE DETAILS FILE	<input type="checkbox"/> Due/Overdue Details
VACCINE DETAILS FILE	<input type="checkbox"/> Vaccine Details
NATURAL IMMUNITY/MEDICAL CONTRAINDICATION DETAILS FILE	<input type="checkbox"/> Natural Immunity <input type="checkbox"/> Medical Contraindication
<input type="button" value="Clear"/> <input type="button" value="Send Report Request"/>	



Any messages relating to the Request Report process will appear below

- Nominate the information to be included in the report using the report details file:
  - IH - Individual details file
  - DO - Overdue details file
  - VC - Vaccine details file
  - NM - Natural Immunity/  
Medical Contraindication details file

# AIR011A – Due/Overdue by locality

You are here: [Home](#) » [Australian Immunisation Register](#)

## Request New Report

AIR011A - Due/Overdue Report - by Locality

Report Fields	
<b>Name of Report</b> <small>Please enter a name for this report</small>	<input type="text" value="AIR011A - Overdue 12 mths-2 years"/>
<b>Frequency of Report</b> <small>Please select the frequency for this report</small>	<input checked="" type="radio"/> Once Only <input type="radio"/> Weekly <input type="radio"/> Monthly <input type="radio"/> Quarterly <small>Monthly reports will produce on the first day of each month. Quarterly reports will produce on the first of January, April, July &amp; October</small>
<b>Report End Date</b> <small>Please enter an end date to cease production of weekly, monthly or quarterly reports e.g. 20.08.2016</small>	<input type="text"/>
<b>Output of Report</b>	<input checked="" type="radio"/> Comma Separated (multiple files) <input type="radio"/> Comma Separated (single file) <small>(Comma separated reports may be imported into spreadsheet and database applications.)</small> <input type="radio"/> Text <small>(These reports may be opened in a word processing application)</small>
<b>Primary Health Network</b>	<input type="text"/>
<b>State/Region</b> <small>Please select the State(s) and/or Region(s) you wish to include.</small>	<input type="checkbox"/> SA
<b>Postcode Range</b> <small>Please enter the postcode range(s) you wish to include or exclude</small>	<input type="text"/>

For a postcode range or an individual postcode to be included the following format is required, eg. 2000-2999,3600,4409. If you wish to exclude a postcode range or an individual postcode from the included range, the exclusions will need to be enclosed in brackets, eg. 2000-2999,(2600-2699),(2011)

- Identifies individuals who are due or overdue for vaccination
- Can be used to:
  - identify individuals at risk due to low vaccination rates
  - identify providers incorrectly reporting vaccine information to AIR e.g. incorrect brand names

# AIR011A – Due/Overdue by locality

**File Upload**

if you wish to enter more postcodes than the above field allows, either click on the browse button below to select your file of postcodes to be uploaded or enter the file name in the space provided, eg. c:\myfile.txt

*NOTE: All postcode/postcode ranges must be comma separated and postcode ranges must be separated by a dash. Postcodes to be excluded should be enclosed in brackets. Uploaded files must only contain displayable text characters.*

Options have been provided for the inclusion of individuals in this report. Only one option may be chosen per report

**Option 1**  Include individuals overdue for an immunisation service  
Greater than  overdue

**Option 2**  Include individuals due for an immunisation service  
Due in the next  (Excludes individuals overdue)

**Option 3**  Include individuals overdue for an immunisation service that have no vaccination history

**Option 4**  Include all individuals in the postcode/postcode range selected

**Age Breakdown** Please select the age breakdown you wish to have included.  
 Birth Date Range From  To   
 Age Range From  To

*NOTE: The maximum Age Breakdown Range permitted is 10 years.*

**Due/Overdue by Disease** Include individuals due/overdue for

**Include individuals where**

A Natural Immunity has been recorded.  
 A Medical Contraindication has been recorded.  
 Individual has returned mail

- Individuals
  - overdue for immunisation
  - due for an immunisation
  - overdue with no vaccination history
  - postcode or postcode range
- Age breakdowns
- Due/overdue by disease
- Immunisation medical exemption
- Returned mail

# AIR011A – Due/Overdue by locality

You are here: [Home](#) > [Australian Immunisation Register](#)

## Request New Report

AIR011A - Due/Overdue Report - by Locality

A separate file will be produced for each section identified below. A file will only be produced when options have been selected from that file. An individual's personal details will automatically be included in each file. An individual's details will include surname, first name, initial, date of birth, gender and overdue status. A unique reference number will be used to match an individual in each file. Please select the details you wish to appear in the report.

Report Details Form	
INDIVIDUAL'S DETAIL FILE	<input type="checkbox"/> Individual's Medicare Number <input type="checkbox"/> Info Prov Individual Id <input type="checkbox"/> Addressee Name <input type="checkbox"/> Address Details <input checked="" type="checkbox"/> Aboriginality <input type="checkbox"/> Returned Mail <input type="checkbox"/> Contact Number <input type="checkbox"/> Mobile Number <input type="checkbox"/> Email Address <input type="checkbox"/> Country of Birth <input type="checkbox"/> Multiple Birth Indicator
OVERDUE DETAILS FILE	<input type="checkbox"/> Due/Overdue Details
VACCINE DETAILS FILE	<input type="checkbox"/> Vaccine Details <input type="checkbox"/> Vaccination Provider Number <input type="checkbox"/> Information Provider Number
PROVIDER DETAILS FILE	<input type="checkbox"/> Vaccination Provider Details <input type="checkbox"/> Information Provider Details
NATURAL IMMUNITY/MEDICAL CONTRAINDICATION DETAILS FILE	<input type="checkbox"/> Natural Immunity <input type="checkbox"/> Medical Contraindication
<input type="button" value="Clear"/> <input type="button" value="Send Report Request"/>	


- Report generates with the information selected from the:
  - individual's details file
  - overdue details file
  - vaccine details file
  - provider details file
  - natural immunity / medical contraindication details file

# AIR012A – Database exchange report

- Verify the AIR immunisation history for multiple individuals you have identified by uploading a CSV file to the AIR
- Along with the provider number, the file must include the following information about each individual:
  - Medicare card number
  - individual reference number (IRN)
  - surname
  - first name
  - DOB (dd.mm.yyyy)
  - gender (m/f)
  - postcode



# Help functions on the AIR site

- Providers can access help functions on the AIR site by expanding the icon on the right hand side 
- A menu will expand to show:
  - information
  - actions
  - links and redirections to other pages

13% of phone calls from providers are to request AIR site help

# Help functions on the AIR site

The screenshot displays the Australian Immunisation Register (AIR) website interface. At the top, there is a navigation bar with a 'MENU' icon, the 'Health Professional Online Services' logo, and a 'LOG OUT' button. Below the navigation bar, the breadcrumb trail reads 'Main > Identify individual > Individual Details'. The main heading is 'Australian Immunisation Register'. On the left side, there is a vertical menu with options: 'Claims', 'Identify Individual', 'Identify Individual', 'Individual Details', 'Record Encounter', 'Update Encounter', 'Payment Statements', 'Provider', 'Reports', 'Secure Email', and 'Lockup'. The 'Identify Individual' option is highlighted. The main content area shows the details for 'JENNIFER ROBERTSON' (DOB: 25 Jul 2012). The 'Address' is '199 COLLINS ST, HOBART 7000' and the 'Current Indigenous Status' is 'Not Indigenous'. There are two informational messages: one stating that if personal details are incorrect, users should contact the Department of Human Services on 132 011, and another regarding 'Medical Contraindication' and 'Natural Immunity'. Below this is the 'Update Individual' section, which includes a note about the voluntary nature of Indigenous status and two radio buttons for 'Indigenous Status' (Indigenous and Non-Indigenous). 'Save' and 'Cancel' buttons are present. At the bottom, the 'Due Details' section shows a message: 'There are no vaccinations due for this individual.' The 'Immunisation Details' section is partially visible at the bottom. A 'Help' popup is open on the right side, titled 'Help' with a 'Close X' button. The popup content reads: 'Australian Immunisation Register. For Help resources, please refer to the [Health Professionals](#) section of the Department of Human Services website. Last updated 05 May 2017.'

# AIR contacts

- General enquiries - [AIR@humanservices.gov.au](mailto:AIR@humanservices.gov.au)
- Complex enquiries - 1800 653 809